



MOTIVATING LANDOWNERS TO PURSUE, COMMIT, AND DELIVER ON-THE-GROUND CONSERVATION PRACTICES

MIDDLE PARK CONSERVATION DISTRICT

PO BOX 265 106 S. 2ND ST.

KREMMLING, CO 80459

PH:970.724.3456 FAX: 970.724.0807

www.middleparkcd.com middleparkcd@gmail.com

Minutes

Monthly Meeting of the MPCD Board of Directors

106 S. 2nd St, Kremmling, CO 80459

September 2, 2014

The September 2014 meeting of the MPCD Board of Supervisors was called to order by President Deb Wood at 6:09pm. Other attendees included Justin Fosha, Treasurer; Dave Abbott, Member (by phone); Katlin Miller, Executive Director; and Mark Volt, NRCS District Conservationist.

It was moved and seconded to approve the July Minutes As Read. Each member was also given their Mileage and Timesheet to fill out and return to Katlin at the end of the meeting.

Under District Reports, Katlin asked if there were any questions regarding the reports she emailed to the group beforehand. SEE ATTACHED REPORTS. There were no questions; however, Katlin did point out that the projected \$1500 in Tire Tank Sales this year was unlikely. **Justin moved and Dave seconded that we do a craigslist ad for our tires, trees, and seed to increase our revenue. Motion passed.** Justin also suggested that we get on the Grand County Garage Sale site. Katlin said that she would do that after she created a Facebook page for the district this winter. Finally, Katlin mentioned that she had spoken to Beth from the Summit County Extension Office about taking over their tree sales. Mark confirmed that Beth had agreed to hand it over to the MPCD. The sales of these trees will help replace the lost revenue from Blue Valley Ranch tree sales expected this year.

Under Old Business, Katlin told the board that most of the irrigation cost-share projects have started in some capacity but only two of them have finished. She asked the board if it would be appropriate to either increase or completely withdraw the \$3000 limit on cost-share projects that exceed \$6000 in materials if excess funds exist. **Dave moved and Justin seconded a motion to use excess funds to pay more than \$3000, up to 50% of material costs, to those projects whose materials are more than \$6000, as long as excess funds are distributed fairly. Motion passed.** Katlin also mentioned that Natalie had told her that we had been approved for our 2015 Matching Grant at the last CSCB meeting. This grant was for another \$25,000 Irrigation Cost-Share Program.

Next under Old Business, Katlin updated the Board on the Annual Plan of Work progress and what still needs to be done. Justin did not have any updates on the Highway 9 project but will work on it.

Lastly, under Old Business, Katlin brought up the fair booth. Everyone who stopped by seemed to like the soil tent. Vicky Taussig, second grade teacher in Kremmling, also showed interest in having it brought to her class.



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Under New Business, Natalie was unable to attend, so we moved on to the Budget Committee. It was decided that the Budget Committee would consist of Deb as President, Justin as Treasurer, and Katlin as Executive Director. A meeting time would be decided after the meeting.

Katlin then brought up a Small Acreage Management Workshop. No date has been set yet but Katlin is still working on getting it together.

Next up, Katlin told the group that she had contacted Lori Haack about the FFA Range Contest. Lori said that it will be held on October 6th at Blue Valley Ranch and that she will get in touch with Katlin and let her know how we can help.

Katlin also mentioned that she has been talking with Sara from Grand /County Water Information Network and plans to help them with the West Grand and East Grand Water Weeks. Dates for the water week are September 17, 18, 22, 24, 25, and October 2. Katlin encouraged the board to help out if they can. She will forward all board members contact information for Sara in case they can help out.

Afterwards, Katlin brought up a potential new item for merchandise. Katlin had received an email from Noah Bates awhile back about a bulk order of Water Tank Escape Ladders through the Rocky Mountain Bird Observatory. The tanks would cost approximately \$34 wholesale. **The board decided as a whole to NOT do a bulk order of these escape ramps.** Mark said that he believed the escapes ramps could be made cheaply by the high school kids in metal shop if the district wanted to get into escape ramps. The board agreed and asked Katlin to look into a possible partnership with the West Grand High School metal shop and the district on escape ramps and slide gates for pipes.

Katlin then brought up CACD Resolutions. She said that the Colorado River Watershed Meeting is coming up and that we would need to draft up any proposed CACD Resolutions prior to that meeting. The board did not have any resolutions of their own; however, Katlin told them that Sharie Prow of the Glenwood Districts had emailed her about resolutions they are thinking of writing and were looking for support from other districts on. Sharie said that they have not written up any resolutions yet but are just looking for supporting districts at this point. Their concerns are...

1. Lack of leadership at the state office.
2. Partnership concerns with NRCS.
3. EQIP allocation changes for Colorado



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Justin moved and Dave seconded to support (as a secondary sponsor) a resolution written by the Glenwood districts regarding lack of leadership at the state NRCS office, partnership concerns with NRCS (specifically regarding the RCPP program), and EQIP allocation changes for Colorado. Motion passed.

Lastly under New Business, Katlin told the Board that the Colorado River Watershed Meeting is September 15th from 10 am to 1 pm. Natalie said that we could call in again this time. Katlin will provide the call in number once she gets it from Natalie.

Ron Cousineau was not able to attend the meeting but he gave Katlin the Colorado State Forest Service report to present to the board. First off, the CSFS plans to work with Katlin this fall in revamping the tree list and tree descriptions to better suit tree sales in Middle Park. Secondly, the CSFS is hosting a Pine Needle Scale Tour on September 8th at 9am at the Tabernash Post Office. The intent of this field tour is to gain a better understanding of the current situation, and to share information and ideas related to PNS control/mitigation. We will then be better prepared to answer questions from the public and have a common message on the topic.

Mark then presented his NRCS report. Mostly he has been working on irrigation cost-share projects, Johnnie Miller's EQIP project on irrigation pipes, and Jay Yust's spring developments.

Meeting Adjourned at 7:40pm.

Next meeting is scheduled for November 4th at 6pm at the MPCD/NRCS Office.

Middle Park Conservation District
Balance Sheet Prev Year Comparison
 As of August 30, 2014

	<u>Aug 30, 14</u>	<u>Aug 30, 13</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
Checking	52,857.38	53,997.79	-1,140.41	-2.1%
Colotrust	57,260.98	57,256.34	4.64	0.0%
Petty Cash On Hand	105.00	6.23	98.77	1,585.4%
Total Checking/Savings	<u>110,223.36</u>	<u>111,260.36</u>	<u>-1,037.00</u>	<u>-0.9%</u>
Total Current Assets	<u>110,223.36</u>	<u>111,260.36</u>	<u>-1,037.00</u>	<u>-0.9%</u>
TOTAL ASSETS	<u>110,223.36</u>	<u>111,260.36</u>	<u>-1,037.00</u>	<u>-0.9%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Sales Tax Payable	168.37	781.68	-613.31	-78.5%
Total Other Current Liabilities	<u>168.37</u>	<u>781.68</u>	<u>-613.31</u>	<u>-78.5%</u>
Total Current Liabilities	<u>168.37</u>	<u>781.68</u>	<u>-613.31</u>	<u>-78.5%</u>
Total Liabilities	<u>168.37</u>	<u>781.68</u>	<u>-613.31</u>	<u>-78.5%</u>
Equity				
Opening Bal Equity	67,442.73	67,442.73	0.00	0.0%
Retained Earnings	49,199.19	45,076.41	4,122.78	9.2%
Net Income	-6,586.93	-2,040.46	-4,546.47	-222.8%
Total Equity	<u>110,054.99</u>	<u>110,478.68</u>	<u>-423.69</u>	<u>-0.4%</u>
TOTAL LIABILITIES & EQUITY	<u>110,223.36</u>	<u>111,260.36</u>	<u>-1,037.00</u>	<u>-0.9%</u>

Middle Park Conservation District Profit & Loss Budget vs. Actual January through December 2014

	Jan - Dec 14	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Accounting Error--Income	0.00	0.00	0.00
Advertising Inc. newsletter/web	0.00	1,600.00	-1,600.00
Aerial Clover Seeding Income	41,032.29	42,000.00	-967.71
Annual Dinner Income	2,905.00	2,250.00	655.00
BOCC Grant	0.00	0.00	0.00
Cost-share In	0.00	25,000.00	-25,000.00
Direct Assistance	5,268.20	4,000.00	1,268.20
Dividend Income	0.00	0.00	0.00
Gift Received	0.00	0.00	0.00
Grants Received	0.00	0.00	0.00
Hay Analysis Income	0.00	300.00	-300.00
Hay Day Income	0.00	0.00	0.00
Interest Income	5.42	30.00	-24.58
Miscellaneous Income			
Seedling Survival Supplies Inc.	0.00	0.00	0.00
Seep Collars Income	0.00	0.00	0.00
Miscellaneous Income - Other	857.00	0.00	857.00
Total Miscellaneous Income	857.00	0.00	857.00
MPCD Membership	125.00		
PAM Income	974.82	840.00	134.82
Petty Cash Inc.	0.00	0.00	0.00
Seed Sales Income	35,106.72	44,500.00	-9,393.28
Soil Analysis Income	0.00	85.00	-85.00
Subdivision Review Income	170.00	0.00	170.00
Tax, Sales Income Liability	0.00	3,000.00	-3,000.00
Tire Stock Tank Sales	0.00	1,500.00	-1,500.00
Tree Sales Income	19,918.83	10,000.00	9,918.83
Workshops Income	2,210.00	2,600.00	-390.00
Total Income	108,573.28	137,705.00	-29,131.72
Expense			
Accounting & Prof. Services	0.00	300.00	-300.00
Accounting Error--Expense	0.00	0.00	0.00
Advertising Exp & Subscriptions	161.63	50.00	111.63
Aerial Clover Seeding Expense	37,982.00	38,000.00	-18.00
Annual Dinner Expense	2,859.65	2,450.00	409.65
CACD Camp Rocky	0.00	0.00	0.00
Checking Account/Bank Charge	0.00	0.00	0.00
Cost-share Out	750.00	25,000.00	-24,250.00
Dues	0.00	0.00	0.00
Education	222.12	250.00	-27.88
Elections	0.00	70.00	-70.00
Gifts Given	36.70	30.00	6.70
Hay Analysis Expense	0.00	225.00	-225.00
Hay Day Expenses	0.00	0.00	0.00
Insurance			
Liability Ins.	0.00	0.00	0.00
Unemployment Insurance	33.76	60.00	-26.24
Workman Comp-Pinnacol	0.00	300.00	-300.00
Total Insurance	33.76	360.00	-326.24
Meetings-CACD,CSCB,H2O,Training	0.00	0.00	0.00
Mileage	0.00	0.00	0.00
Miscellaneous Expenses	870.80	0.00	870.80
Office Supplies	155.19	0.00	155.19
PAM Expense	675.00	375.00	300.00
Petty Cash Withdrawal	0.00	0.00	0.00
Scholarships	0.00	0.00	0.00
Seed Purchase	29,238.17	33,500.00	-4,261.83
Seed Sale Refund	0.00	0.00	0.00
Soil Analysis	0.00	65.00	-65.00
Tax, Payroll			
Fed	2,893.18	4,050.00	-1,156.82

12:12 PM
08/26/14
Cash Basis

Middle Park Conservation District
Profit & Loss Budget vs. Actual
January through December 2014

	<u>Jan - Dec 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>
State	466.00	650.00	-184.00
Total Tax, Payroll	3,359.18	4,700.00	-1,340.82
Tax, Sales Expense	0.00	3,000.00	-3,000.00
Tire Stock Tank Purchase	9,610.00	10,000.00	-390.00
Tree Refund	641.87	0.00	641.87
Tree Seedling Purchase	17,525.20	8,000.00	9,525.20
Wages, District Manager	8,969.98	11,400.00	-2,430.02
Website	100.00	100.00	0.00
Workshops Expense	2,605.32	2,100.00	505.32
Total Expense	<u>115,796.57</u>	<u>139,975.00</u>	<u>-24,178.43</u>
Net Ordinary Income	-7,223.29	-2,270.00	-4,953.29
Other Income/Expense			
Other Income			
Tax, Sales (Adjustment)	41.63		
Total Other Income	<u>41.63</u>		
Net Other Income	41.63	0.00	41.63
Net Income	<u><u>-7,181.66</u></u>	<u><u>-2,270.00</u></u>	<u><u>-4,911.66</u></u>

12:12 PM

08/26/14

Middle Park Conservation District
Check Detail
August 1 - 30, 2014

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Original Amount</u>
1891	8/1/2014	Summit County		Checking	-250.00
			weed workshop reimbursement for food	Workshops Expense	250.00
TOTAL					250.00
1892	8/1/2014	Katlin Miller		Checking	-58.40
			weedworkshop reimbursement rootbee...	Workshops Expense	58.40
TOTAL					58.40
1893	8/1/2014	Katlin Miller		Checking	-35.00
			fair booth	Education	35.00
TOTAL					35.00
1894	8/7/2014	Katlin Miller		Checking	-971.75
			july 14 pay	Wages, District Manager	971.75
TOTAL					971.75

Middle Park Conservation District
Deposit Detail
 August 1 - 30, 2014

Type	Num	Date	Name	Memo	Amount
Deposit		8/7/2014		Deposit	5,287.51
Payment	1317	8/7/2014	Hagerman, Paul	seed	-280.01
Payment	3013	8/7/2014	Duzik, Duke	seed	-320.00
Payment	64784	8/7/2014	Grand County Road...	seed	-4,687.50
TOTAL					-5,287.51
Deposit		8/7/2014		Deposit	65.00
Sales Receipt	251	8/7/2014	Hanson, Roger & P...		-65.00
TOTAL					-65.00
Deposit		8/19/2014		Deposit	4,077.00
Sales Receipt	252	8/8/2014	Lee, Trevor & Mauri...		-75.00
Payment	1953	8/19/2014	Rocky Mountain Bir...	AERIAL CLOVER S...	-4,002.00
TOTAL					-4,077.00
Deposit		8/26/2014	Direct Assistance	direct assistance 2...	5,268.20
				direct assistance 2014	-5,268.20
TOTAL					-5,268.20
Deposit		8/26/2014		Deposit	113.14
Sales Receipt	253	8/26/2014	Amstutz, Glenn & M...		-40.00
Sales Receipt	254	8/26/2014	Mahoney, Diane 1		-73.14
TOTAL					-113.14

Middle Park Conservation District
Open Invoices
As of August 26, 2014

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Open Balance</u>
Baird, Lisa				
Invoice	8/26/2014	500	9/26/2014	189.99
Total Baird, Lisa				189.99
Lazy Shamrock Ranch/Sean Flanigan				
Invoice	8/7/2014	499	9/7/2014	260.00
Total Lazy Shamrock Ranch/Sean Flanigan				260.00
Linke, Monte				
Invoice	6/17/2014	488	7/17/2014	300.00
Total Linke, Monte				300.00
Webel, Max				
Invoice	6/17/2014	489	7/17/2014	300.00
Total Webel, Max				300.00
TOTAL				1,049.99

12:12 PM
08/26/14
Cash Basis

Middle Park Conservation District
Profit & Loss
August 1 - 30, 2014

	<u>Aug 1 - 30, 14</u>
Ordinary Income/Expense	
Income	
Aerial Clover Seeding Income	4,002.00
Direct Assistance	5,268.20
Seed Sales Income	5,410.39
Tree Sales Income	70.40
	<hr/>
Total Income	14,750.99
Expense	
Education	35.00
Wages, District Manager	971.75
Workshops Expense	308.40
	<hr/>
Total Expense	1,315.15
	<hr/>
Net Ordinary Income	13,435.84
	<hr/>
Net Income	<u><u>13,435.84</u></u>

Katlin's Tax Worksheet

PAY PERIOD	WAGE	HOURS	GROSS PAY	EMPEE SS	EMPEE MEDICARE	EMPEE FED WH	EMPEE STATE WH	EMPER SS	EMPER MEDICARE	NET PAY	SL ACCUM	SL USED	SL LEFT	AL ACCUM	AL USED	AL LEFT
				6.20%	1.45%			6.20%	1.45%							
2014																
JAN	14	92	1288	79.856	18.676	129	49	79.856	18.676	1011.47	6	6	8	0	8	
FEB	14	93.5	1309	81.158	18.9805	129	54	81.158	18.9805	1025.86	6	6	8	0	8	
MARCH	14	91.5	1281	79.422	18.5745	129	49	79.422	18.5745	1005.00	6	6	8	0	8	
APRIL	14	96	1344	83.328	19.488	135	54	83.328	19.488	1052.18	6	6	8	0	8	
MAY	14	113	1582	98.084	22.939	171	63	98.084	22.939	1226.98	6	6	8	0	8	
JUNE	14	100	1400	86.8	20.3	147	59	86.8	20.3	1086.90	6	6	8	30	-22	
JULY	14	88	1232	76.384	17.864	117	49	76.384	17.864	971.75	6	6	8	10	-2	
AUG	14	46	644	39.928	9.338	47	22	39.928	9.338	525.73	6	6	8	0	8	
SEPT	14	88	1232	76.384	17.864	117	49	76.384	17.864	971.75	6	6	8	0	8	
OCT	14	80	1120	69.44	16.24	105	45	69.44	16.24	884.32	6	6	8	0	8	
NOV	14	64	896	55.552	12.992	71	31	55.552	12.992	725.46	6	6	8	0	8	
DEC	14	88	1232	76.384	17.864	117	49	76.384	17.864	971.75	6	6	8	0	8	
TOTAL	168	1040	14560	902.72	211.12	1414	573	902.72	211.12	11459.16	72	0	72	96	40	56

DOM	HOURS	TASKS	C/S
Tuesday, July 01, 2014	10	annual leave	
Wednesday, July 02, 2014	5	deposit, taxes, invoices	
Thursday, July 03, 2014	5	cost-share, meeting prep	3
Friday, July 04, 2014			
Saturday, July 05, 2014			
Sunday, July 06, 2014			
Monday, July 07, 2014			
Tuesday, July 08, 2014			
Wednesday, July 09, 2014	7	meeting prep	
Thursday, July 10, 2014	12	meeting & minutes	
Friday, July 11, 2014			
Saturday, July 12, 2014			
Sunday, July 13, 2014			
Monday, July 14, 2014			
Tuesday, July 15, 2014			
Wednesday, July 16, 2014	6	weed workshop prep, checks, post-meeting wrap-up	
Thursday, July 17, 2014	9	weed workshop	
Friday, July 18, 2014			
Saturday, July 19, 2014			
Sunday, July 20, 2014			
Monday, July 21, 2014			
Tuesday, July 22, 2014	10	deoposit soils info gathering	
Wednesday, July 23, 2014	8	office clean up	
Thursday, July 24, 2014			
Friday, July 25, 2014			
Saturday, July 26, 2014			
Sunday, July 27, 2014			
Monday, July 28, 2014	8	deposit, tree survey for NACD, small landowner stuff	
Tuesday, July 29, 2014	8	newsletter, small landowner, website	
Wednesday, July 30, 2014			
Thursday, July 31, 2014			
TOTAL JULY	88	10	

DOM	HOURS	TASKS	C/S
Friday, August 01, 2014			
Saturday, August 02, 2014	3	newsletter	
Sunday, August 03, 2014			
Monday, August 04, 2014			
Tuesday, August 05, 2014			
Wednesday, August 06, 2014			
Thursday, August 07, 2014	9	fair, deposit, herbicide mapping	
Friday, August 08, 2014	9	fair, herbicide mapping	
Saturday, August 09, 2014			
Sunday, August 10, 2014	1	booth break down	
Monday, August 11, 2014	5	newsletters for SAM and range	
Tuesday, August 12, 2014			
Wednesday, August 13, 2014			
Thursday, August 14, 2014			
Friday, August 15, 2014			
Saturday, August 16, 2014			
Sunday, August 17, 2014			
Monday, August 18, 2014	6	newsletters	
Tuesday, August 19, 2014			
Wednesday, August 20, 2014			
Thursday, August 21, 2014			
Friday, August 22, 2014	5	newsletters from home	
Saturday, August 23, 2014			
Sunday, August 24, 2014			
Monday, August 25, 2014			
Tuesday, August 26, 2014	8	newsletters, water workshop	
Wednesday, August 27, 2014			
Thursday, August 28, 2014			
Friday, August 29, 2014			
Saturday, August 30, 2014			
Sunday, August 31, 2014			
TOTAL AUGUST	46	0	

Weed Workshop—July 17th

The Middle Park Conservation District, Summit County Weed Department, CSU Extension, and Friends of the Lower Blue River recently held a weed workshop at the Slate Creek Community Center off Hwy 9 near Ute Pass Road. We had 47 attendees and learned some great stuff about weeds and calibrating weed sprayers.

The links below will provide you with valuable information regarding weeds and weed control. Please feel free to contact the following individuals with any questions.

Lisa Taylor (Summit County Weed Supervisor): [970.668.4218](tel:970.668.4218) lisat@co.summit.co.us

Mark Volt (NRCS): [970.724.3456](tel:970.724.3456) mark.volt@co.usda.gov

Rick Roehm (Helena Chemical): [720.374.1994](tel:720.374.1994) roehmr@helenachemical.com

Katlin Miller (MPCD): [970.724.3456](tel:970.724.3456) middleparkcd@gmail.com

Travis Hoesli (CSU Extension): [970.724.3436](tel:970.724.3436) travis.hoesli@colostate.edu

Steve Elzinga (USFS): [970-328-5896](tel:970-328-5896) selzinga@fs.fed.us

Herbicide Chart for Common Weeds: <http://www.middleparkcd.com/wp-content/uploads/2013/08/What-Herbicide.pdf>

Calibration Instructions for Backpack Sprayer: <http://www.middleparkcd.com/wp-content/uploads/2013/08/sprayer-calibration.pdf>

CSU Weed Management Guide: <http://www.middleparkcd.com/wp-content/uploads/2013/08/CSU-Range-Pasture-and-Natural-Area-Weed-Mngmt.pdf>

Thistle ID Chart: <http://www.middleparkcd.com/wp-content/uploads/2013/08/thistles.pdf>

Thistles of Colorado: <http://www.co.summit.co.us/DocumentCenter/Home/View/1077>

Daisy Comparison: <http://www.co.summit.co.us/DocumentCenter/View/9700>

Summit County Noxious Weed List/Descriptions: <http://co-summitcounty.civicplus.com/DocumentCenter/Home/View/490>

Summit County Weed Plan: <http://co-summitcounty.civicplus.com/DocumentCenter/Home/View/415>

Calibrate My Sprayer App: If you have a fancy smart phone, you may be interested in downloading the Calibrate My Sprayer App. It will make calibrating a piece of cake and it's FREE.

Herbicide Give-away Programs

Summit County: Backpack Loaner Program for small infestations. Call Ben Pleimann at [970.688.4252](tel:970.688.4252). Cost-share program for large infestations. Call Lisa Taylor at [970.668.4218](tel:970.668.4218). Click this link for Cost-share application. <http://www.co.summit.co.us/DocumentCenter/Home/View/417>

Grand County: Small Landowner Herbicide Giveaway Program. Fridays during the summer from 9-noon in Granby at County Shop. Must have your own backpack sprayer. Call Jennifer Scott at [970.887.0745](tel:970.887.0745).

Ag Producers in Both Grand and Summit Counties: Middle Park Habitat Partnership Program gives up to \$500 worth of herbicide to production agriculture folk. Contact Jennifer Scott at [970.887.0745](tel:970.887.0745). Program is limited and starts around April 15th of every year.