

**MINUTES**  
**Quarterly Meeting of the MPCD Board of Supervisors**  
**December 3, 2025 – 12pm, Zoom and In-Person**

Call to Order:

Meeting called to order **12:05 by Deb Wood.**

Roll Call - Board/Attendees: Quorum established with 5 of 5 voting members

|                                       |   |
|---------------------------------------|---|
| Deb Wood, President - yes             | Mark Volt, DCT - yes                                |
| Jay Yust, Vice President - yes        | Stephen Jaouen, NRCS Team Lead - yes                |
| Justin Fosha, Sec/Treas -yes          | CSU Extension – Summit – Dan Schroder - no          |
| John Longhill, Board Member - yes     | CSU Extension – Grand – Sydney Pryor - yes          |
| Brien Rose, Board Member - yes        | Colorado State Forest Service – Ryan McNertney - no |
| Katlin Miller, District Manager - yes |   |

Approval of Agenda:

**MOTION:** *Move to approve the agenda as presented.*

- **Motion By:** Justin      **Second By:** Deb      **Vote Outcome:** Approved Unanimously

Approval of Past Meeting Minutes:

**MOTION:** *Move to approve the October 28<sup>th</sup> meeting minutes as presented.*

- **Motion By:** Deb      **Second By:** Justin      **Vote Outcome:** Approved Unanimously

Partner Reports:

**NRCS:** The tentative deadline for CSP and EQIP signups is January 15<sup>th</sup>. Applications that were submitted in the past but “deferred” will need to contact Stephen or Mark to resubmit their application under the current signup.

**CSU Extension:** Sydney reported that there is a new admin assistant in the office to replace Taedra. The new assistant is Karrah Shearer. The annual MP Stockgrowers meeting and dinner will be held on January 30<sup>th</sup> - official announcement is forthcoming.

**Other:** none

MPCD Reports:

**DCT Activity:** Mark continued to work throughout the shutdown on the Conservation District’s dime. No reimbursement will be issued by CSCB for the state and NRCS’s share of his salary.

**DM Activity:** Katlin has been working on year-end activities (wrapping up seed sales, working on BOCC presentation, designing the tax mailers, and drafting a 2025 Annual Report).

**Financials:**

**MOTION:** Move to approve the financials, including Budget v. Actual, Balance Sheet, Checks and Open Invoices as presented.

- **Motion By:** Justin      **Second By:** John      **Vote Outcome:** Approved Unanimously

Old Business:

**Unfunded Cooperative Agreement (UCA):** Stephen said there has been no movement on this topic since the last meeting. Approval of this agreement will be postponed until the next meeting.

**Funding for Headgate Replacement:** At the last meeting, the Board asked Katlin to investigate potential funding sources for headgate replacements that may be required following potential changes to the Division 5 Water Measuring Rules. Katlin reported that she believes the best bet will be for landowners interested in headgate replacement to work with the Conservation District on grant applications for OLRT funds through Grand County. The Conservation District is one of the entities eligible to apply for OLRT funds that “help keep water in the river”. MPCD would act as the middleman fiscal agent connecting landowners to OLRT.

New Business:

**Remaining Expenses 2025:** CACD Dues (\$250), Tax Mailers – Grand and Summit, End of Year Tax Liabilities and Wages, Tree Advertising, Pinnacol Assurance – Workman’s Comp

**MOTION:** Move to approve the remaining planned expenses for 2025, including CACD partial dues in the amount of \$250.

- **Motion By:** Deb      **Second By:** Justin      **Vote Outcome:** Approved Unanimously

**Tax Mailers:** Katlin worked with both County Treasurers to get tax mailer inserts in both counties. They will come out in January with property tax bills. Katlin will send the pdfs of these documents to the board after the meeting.

**Budget Hearing:**

**MOTION:** Move to adopt the 2026 budget as presented, to appropriate sums of money in the amount of \$389,879.10 from the General Fund, and to approve the signing of all associated budget documents by Deb and Justin.

- **Motion By:** John      **Second By:** Brien      **Vote Outcome:** Approved Unanimously

**2025 Exemption from Audit Approval:**

**MOTION:** Move to ask Tim Day to perform the 2025 Exemption from Audit for MPCD prior to the March 31, 2025, deadline.

- **Motion By:** Justin      **Second By:** Brien      **Vote Outcome:** Approved Unanimously

**Set Dates of Meetings for 2026:**

**MOTION:** Move to tentatively set the 2026 Board Meeting dates as 3/13, 6/5, 8/7, 11/5 (if needed), 12/4 knowing that the dates may change as needed due to scheduling conflicts or urgent business.

- **Motion By:** Deb      **Second By:** Justin      **Vote Outcome:** Approved Unanimously

Closing Round Table:

- Katlin told the Board that she had been asked by a reporter at the Sky Hi News to comment on CWCB's approval of the Shoshone In-Stream Water Right. Katlin said she would send the draft statement after the meeting and asked the board to comment by 12/4/25.
- Justin asked if anyone had been invited to the "Grand Places" meetings to be held in Granby and Hot Sulphur later this month. Katlin said that she had been invited and planned to attend the Granby meeting on December 8<sup>th</sup>.

Adjourn:

**The Board mutually agreed to adjourn the meeting at 12:49.** The next meeting is tentatively scheduled for March 13<sup>th</sup> at Noon via zoom and in-person.