



MOTIVATING LANDOWNERS TO PURSUE, COMMIT, AND DELIVER ON-THE-GROUND CONSERVATION PRACTICES

MIDDLE PARK CONSERVATION DISTRICT

PO BOX 265 106 S. 2<sup>ND</sup> ST.

KREMMLING, CO 80459

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## Minutes

### Monthly Meeting of the MPCD Board of Supervisors 106 S. 2<sup>nd</sup> St, Kremmling, CO 80459

October 2, 2017

The October 2017 Board of Supervisors meeting was called to order by President Deb Wood at 12:15pm. Other attendees included Jay Yust, Vice President; Justin Fosha, Treasurer; John Longhill, Member; Katlin Miller, Executive Director; Ryan McNertney, CSFS District Forester; and Brien Rose.

First up, Deb asked for a motion to approve both the May 2017 minutes. **Jay moved and John seconded to approve the May minutes. Motion passed.**

Katlin next asked all members to update their Board Member Activity Sheets for miles and hours spent on district activities.

Under Guest Reports, Ryan reported that his office (the Granby Office of the CSFS) is still working on their Good Neighbor Agreement with BLM and will be working on a Good Neighbor Agreement for the USFS. His office, in collaboration with MPCD and CSU Extension in Summit, is planning a Defensible Space and Firewise Landscaping Workshop in Frisco on Friday, October 6<sup>th</sup>. Ryan reminded the board that CSFS is still available and willing to help landowners with timber sales and overall forest management.

Moving on to NRCS, Mark was not there, but Katlin told the board that there is still no immediate plan to fill the NRCS Kremmling Office District Conservationist position. She said that there are approximately 60 open NRCS positions statewide right now, and they are only planning to fill a handful of the positions in the immediate future. NRCS is also talking about restructuring the organization to have regional DC positions rather than local ones. If that were to happen, our DC would be located in Steamboat. No decisions have been made so it is all hearsay right now, but it may be what happens.

Under MPCD Reports, Katlin told the board that she sent out her report, titled "MPCD Recap", via email before the meeting. She asked if anyone had any questions. There were no questions. She then suggested that we talk about the District Financials during our discussion on the Budget under New Business.

Under Other Reports, Katlin again reported that most Old Business was explained in detail on the MPCD Recap report. However, Katlin did say that she looked into ways to fix the District Roadway Signs. She reported that she did not believe that painting of the Entering and Leaving words would be feasible. First of all, she believed it would peel off with time and finding a matching color would be difficult. She did, however, look into purchasing a small, light-weight sign to cover up the words. The quote she got was \$45 per sign. We would need at least 8 of them to fix the signs that are already installed throughout the District. **It was suggested that Katlin also get a quote from our local printing company Triple V Designs.** Katlin agreed to do so and report back at the next meeting. John also reported that he spoke to some people in Summit County about putting signs up there. We can put one in Silverthorne, but we need to make sure the posts we use meet their



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standards. We also may need to get CDOT permits, which is a lengthy process. John said he would forward the email exchanges he had with the Silverthorne and CDOT guys.

Next up, Katlin again asked John to please complete his Board Certification modules. John agreed to do so. Katlin also explained to Brien what the Board Certification Program was all about.

Under New Business, the Board spoke about Dave Abbott's passing. Katlin told the board that she wrote a tribute to Dave in the Grand Gazette the week after his passing, and Nancy Abbott (Dave's wife) sent a thank you card for the tribute. Katlin also said that she sent flowers to Dave while he was in the hospital. After some additional discussion, **John then moved and Justin seconded to do a tribute for Dave at the Annual Dinner instead of a Conservationist of the Year Award and ask Nancy to attend the dinner as our guest. Motion Passed.**

Moving on, Katlin introduced Brien Rose. Brien is the fisheries biologist and ecologist for Blue Valley Ranch. Brien is interested in joining the board as Dave Abbott's replacement for the remainder of Dave's term. Katlin added that she felt he would be a great asset to the board because he fills a few niches on the board. First of all, he has a fisheries and wildlife background that no one else on the board has. Brien also represents the Absentee Ranch Owners in Middle Park. After some discussion, **John moved and Jay seconded to appoint Brien to the Board of Supervisors for the remainder of Dave's term. Motion Passed.** Katlin explained to Brien that Board Supervisors are publically elected officers with 4 year terms. Elections of board members are held on a rotating basis every other year. Dave's term expires in 2018.

Katlin next pulled up the 2017 Annual Plan of Work. The board reviewed each page in detail and discussed activities that have yet to be completed this year as well as items that should remain on the 2018 Annual Plan of Work. **Katlin agreed to continue working on the 2017 APW and also draft up a 2018 APW based on the Board's comments. Both plans will be finalized at the December meeting.**

Afterward, Katlin brought up or Credit Card fees. Currently we charge a 3.5% fee for paying by credit card. Though it has worked so far, Katlin reported that it does add level of logistics that complicate her accounting. She suggested that we instead just raise ALL our prices by 4% and not charge a separate credit card fee. **Justin moved and John seconded that we raise all prices by 4% to accommodate the credit card fee and not charge an extra fee for paying by credit card. Motion Passed.**

Next up, Katlin brought up our Money Market Account and Colotrust Account. She noted that our Money Market Account is making approximately \$0.50 per month in interest. Our Colotrust Account is making about \$30-\$40 per month in interest. Katlin reminded the board that the reason we initially opened the Money Market Account was to move some extra funds from our checking account into a safer investment account.



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We were also concerned at the time about how difficult it might be to transfer funds from the Colotrust account to our Checking account. We believed it would be easier to open a Money Market Account at Bank of the West. That being said, Katlin has since contacted Colotrust and found out that it is very easy to transfer funds from Colotrust to Bank of the West. It only requires a phone call from one of the signers on the account (Deb, Jay, or Justin). As a result, Katlin suggested the board consider transferring the funds from our Money Market Account to our Colotrust Account to make more interest off the funds. **Justin moved and Jay seconded that we transfer the funds from our Money Market Account to our Colotrust Account, effectively closing the Money Market Account. Motion Passed.**

The board next discussed our tentative meeting dates for 2018. The board agreed on the following dates, but **John asked Katlin to also look at our Bylaws and make sure our Bylaws do not require a specific number of meetings per year. Katlin agreed to do so and will report back to the board if she finds anything.**

- December 12, 2017 at Noon at the District Office
- January 9, 2018 at Noon at the District Office
- March 10, 2018 at 6pm at the YMCA (Annual Stakeholder Meeting and Dinner)
- June 12, 2018 at Noon at the District Office
- October 9, 2018 at Noon at the District Office
- December 11, 2018 at Noon at the District Office

Finally, the board reviewed the current 2017 financials and discussed the proposed 2018 budget. The budget they agreed on is attached. During the discussion, a conversation about Annual Dues to CACD and board member attendance at the 2018 Annual CACD Meeting ensued. Ultimately, the board decided that cost of Annual CACD Dues did not match the benefit that we receive from them. Furthermore, no board members wish to attend this year's CACD meeting. As a result, **Jay moved and Justin seconded that we NOT pay CACD dues this year and also NOT include CACD dues in the budget for 2018. Motion Passed.** Additional discussion of the budget included dialogue about Katlin's wage. Deb felt that the board should give Katlin a raise. In the end, **Justin moved and Brien seconded Katlin's annual salary be raised from \$18,000 to \$18,540 (a 3% raise). Justin also included in the motion that Katlin should take her salary regardless of whether she goes on vacation or not. Motion passed.** Katlin reminded the board that this budget is only the preliminary draft and that it will not be finalized and approved until the December 2017 meeting.

There were no comments under Closing Roundtable, so the meeting adjourned at 2:30 pm.

**Next Meeting: Tuesday, December 12<sup>th</sup> at NOON at the District Office**